teczen

Empower Your Business With Integrated Efficiency

Every product we offer plays a part in building the connections that drive success and that success can be harnessed to create positive change.

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ABOUT US

We are Specialized in offering Custom ERP Software Application. Since its Inception, Teczen have served organizations in the public and private sectors, helping them meet complex challenges with our solutions.

At Teczen, we believe in transforming businesses through the power of seamless integration. Our Enterprise Resource Planning (ERP) system is designed to unify and streamline various business processes, from finance and sales to inventory and HR. With a comprehensive suite of modules, we offer a robust solution to help you make informed decisions, boost productivity, and drive growth. We offer a comprehensive ERP software solution designed to streamline and optimize your business processes.

Our ERP system provides a centralized platform that integrates various departments, allowing you to manage your operations efficiently. With real-time data, automation, and powerful analytics, our ERP solution empowers your organization to make informed decisions and achieve greater productivity.

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MODULES

HRMS & PAYROLL

PURCHASE & INVENTORY

MEETINGS & APPOINTMENTS

DOCUMENT MANAGEMENT

TASK MANAGEMENT

ASSETS

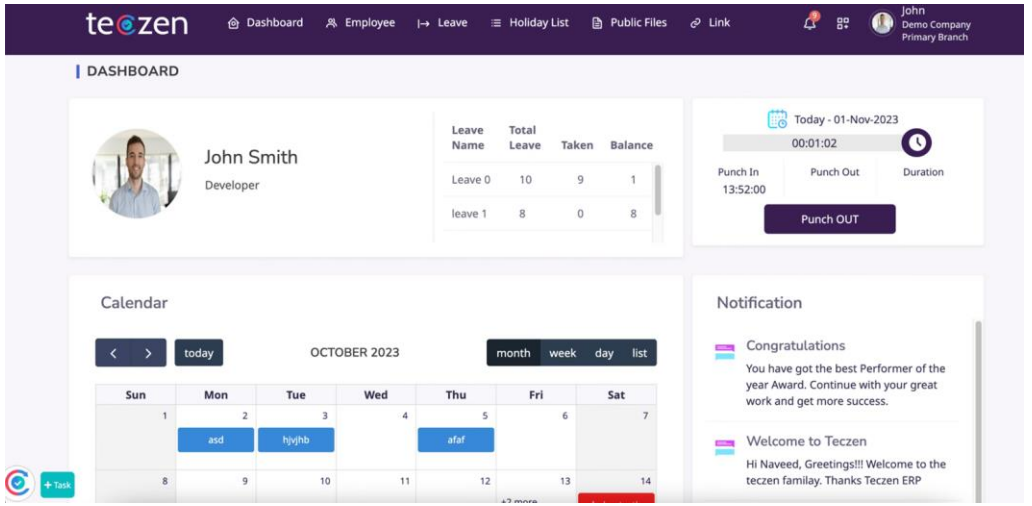
EXPENSE MANAGEMENT

CRM & SALES

HRMS & PAYROLL

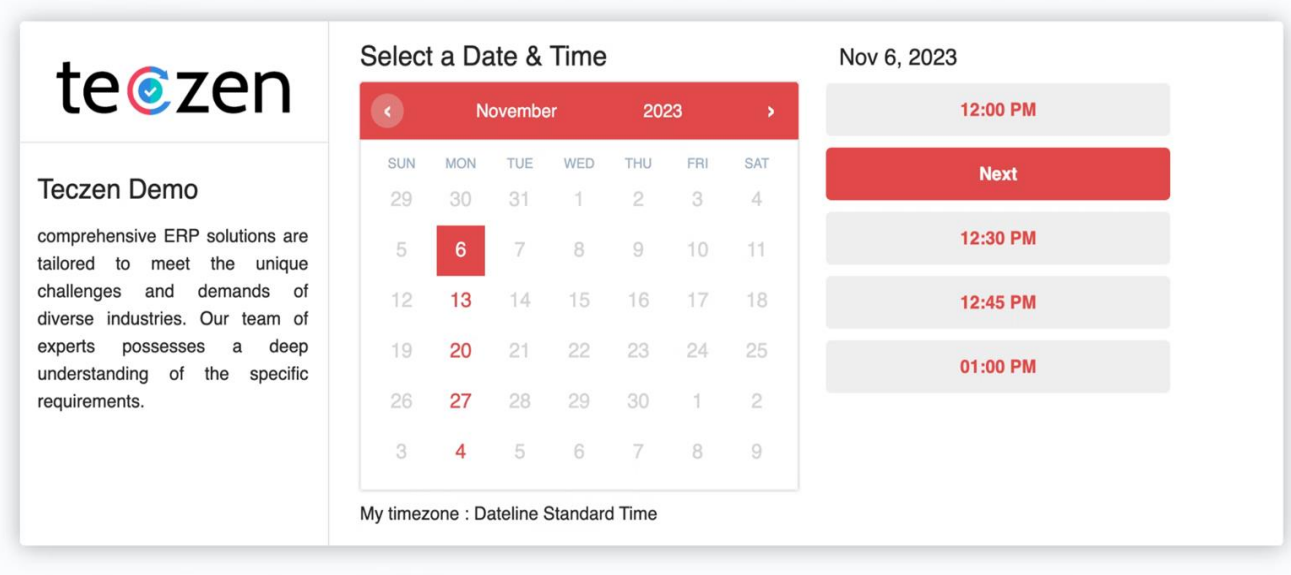
In HRMS & Payroll easily we can add employees and record their personal information, financial information, job related information and upload their documents. We can easily modify employee records in case of any changes and also, seamlessly manage salary revision transactions. In Employee Masters we can Create and manage departments, positions and other attributes associated with employee information and Get notifications regarding renewals/expiry dates of documents such as Visa, passport and other relevant documents.

- Automatically process payroll based on the attendance and other necessary inputs.
- Easily add earnings and deductions as per your business need.
- Region specific built in indemnity calculation logic allows hassle free generation of end of service benefit calculation for resignation and termination cases.
- View historical transactions.
- Easily create leave types as per the business needs.
- Assign and manage approval workflow
- Mobile application allows employees to apply leaves and managers to approve or reject.
- Capture attendance using our biometrics system. Attendance can also be uploaded using specific template.
- Employees can easily apply for leaves, view their payslips, leave balances and submit other requests for approval.
- Managers can view, approve or reject the requests from their subordinates via the mobile application.
- Generate reports for all the modules



APPOINTMENTS & MEETINGS

In Appointments & Meetings we can easily add Optimized time allocation and efficiently plan and allocate time for meetings and appointments, avoiding overburdened schedules and we can enhance Collaboration of Well-organized meetings for better communication, idea sharing, and decision-making among team members and we do increase the Productivity Eliminate scheduling conflicts and last-minute adjustments, maximizing productivity throughout the day.

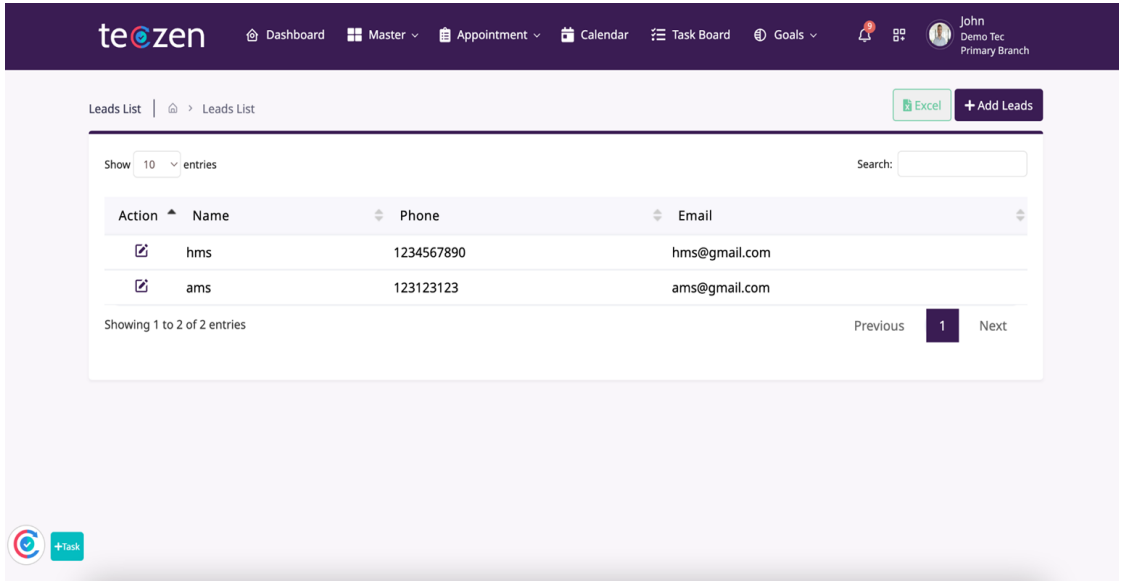


- Calendar
- Scheduling Tools
- Prioritization
- Notification Systems
- Agenda Creation
- Virtual Meetings
- Follow-Up
- Team Meetings
- Zoom meeting integration
- Informative MIS reports for presentations
- Create Multiple Calendars
- Set Your Availability
- Appointment Approvals and Rejections
- Time block Suggestions

CRM & SALES

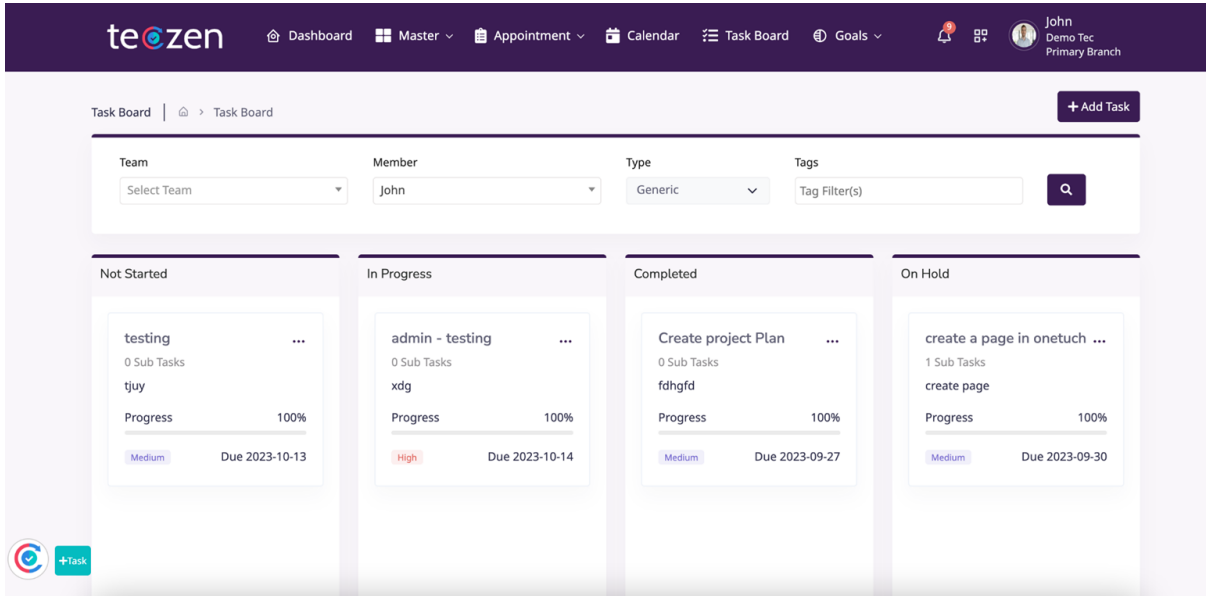
Customer Relationship Management (CRM) and Sales are two essential components of a business strategy that work in tandem to drive growth and build lasting relationships with customers. Our CRM encompasses the strategies and technology used to manage and improve customer relationships, while sales is the specific process of selling products or services to customers. Together, they play a critical role in a business's success by helping to acquire, retain, and grow the customer base.

- Lead Management
- Follow Ups
- Email Notifications.
- Quotations
- Follow Up Tracker
- Sales Invoice Creation
- Payment Follow Up
- Payment Follow Up Tracker



TASK MANAGEMENT

In Task Management we provide marketing service to startups businesses who is looking for a partner digital media. Our task management is essential for individuals and organizations to meet their goals and achieve productivity. It ensures that tasks are executed in an organized, efficient, and timely manner, leading to better time management, reduced stress, and successful project outcomes.

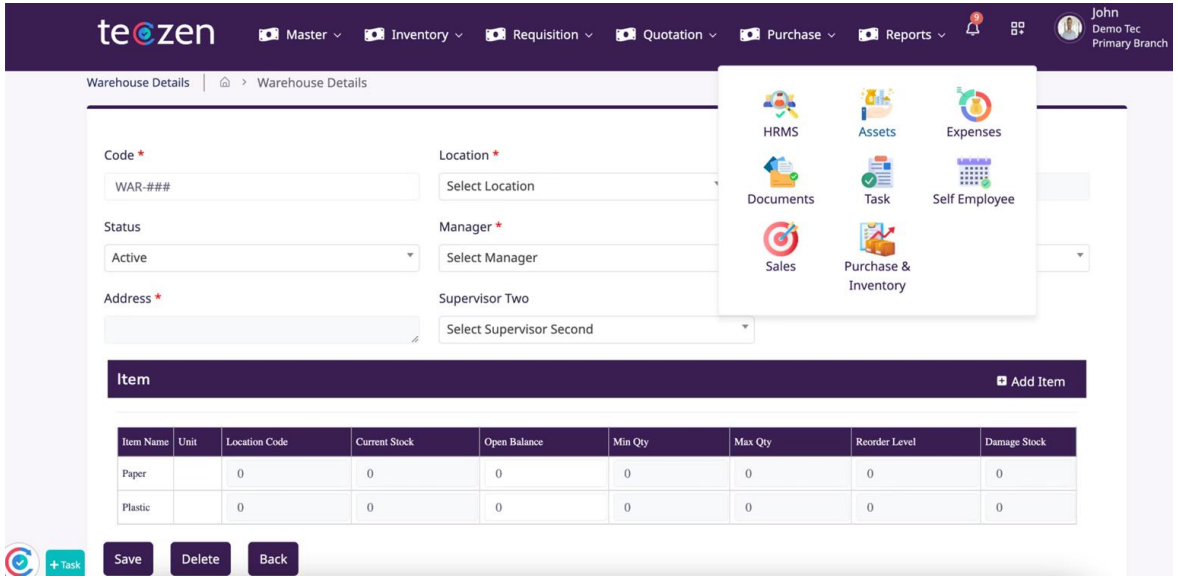


- Kanban board
- Task addition directly from HR , CRM , Purchase etc
- SMS, WhatsApp Integration
- Task Creation and Management
- Task Categorization
- Team work
- Smart Management within Team
- Email and SMS alerts
- Task Comments and Alerts
- Milestone / Target Management

PURCHASE & INVENTORY

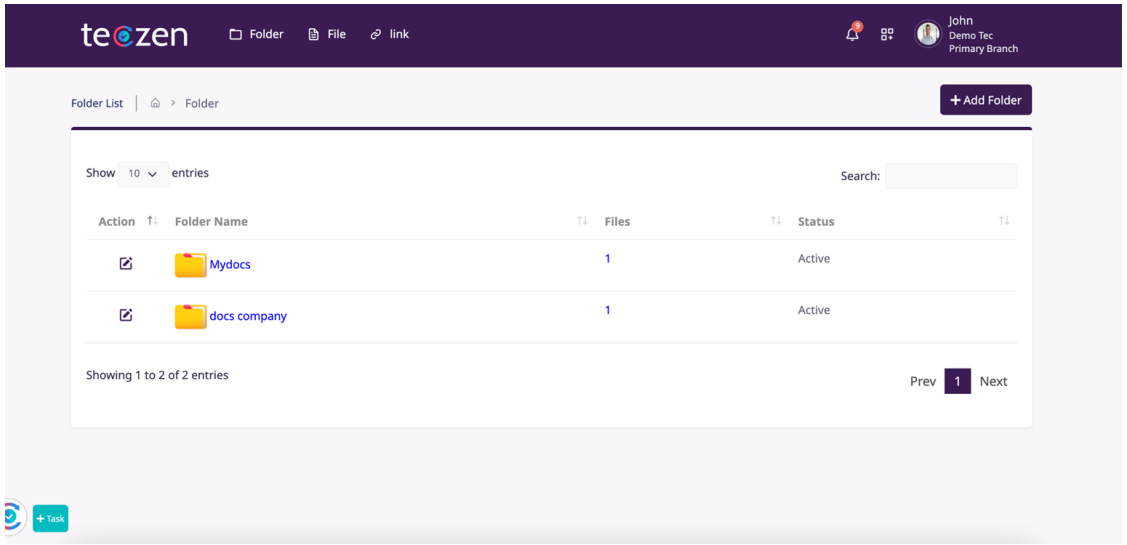
Our Purchase and inventory management are involved in the acquisition of goods and materials, the tracking of stock levels, and the efficient management of inventory to ensure a steady supply of products. Our purchase and inventory management is crucial for businesses to reduce costs, minimize waste, improve customer service, and maintain a competitive edge. By optimizing procurement and inventory practices, organizations can ensure a smooth supply chain and make informed decisions regarding stock levels and supplier relationships.

- Vendor Management
- Items Stock Management
- Warehouse Management
- BOQ / BOM Creation
- Internal Issue
- Damage Stock Management
- Internal Item Issue / Return / Cancel
- Purchase Requisition Distribution
- Request for Quotation
- Quotation Comparison
- Purchase Order Creation
- Received Order
- Order Cancellation
- Reports



DOCUMENT MANAGEMENT

Our Document management has systematic approach to creating, storing, organizing, managing, and tracking documents, both in physical and digital formats, throughout their lifecycle within an organization. It involves processes, technologies, and strategies to efficiently capture, store, retrieve, distribute, and secure documents. It is essential for maintaining organized and compliant records, enhancing collaboration, and improving productivity. It improve operational efficiency, reduce paper usage, enhance data security, and simplify compliance with regulations.

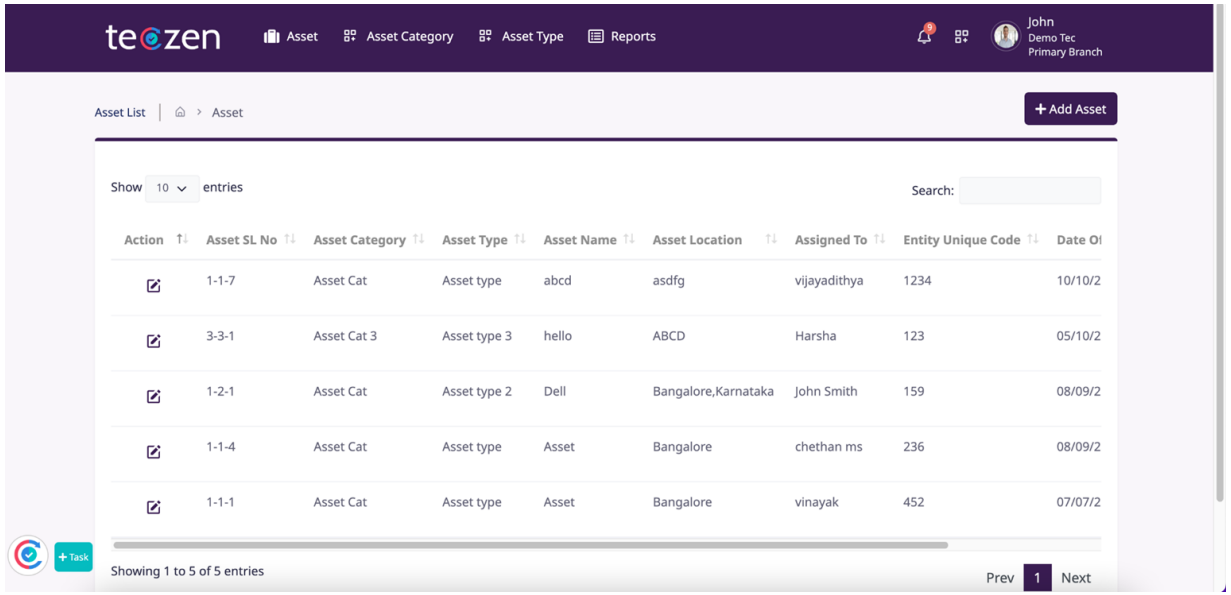


- Create folders based on nature of documents
- Upload documents in the desired folders
- Update document attributes including expiry dates
- Easily access the documents as per need
- Generate reports for all the modules
- Add Quick Links

ASSET MANAGEMENT

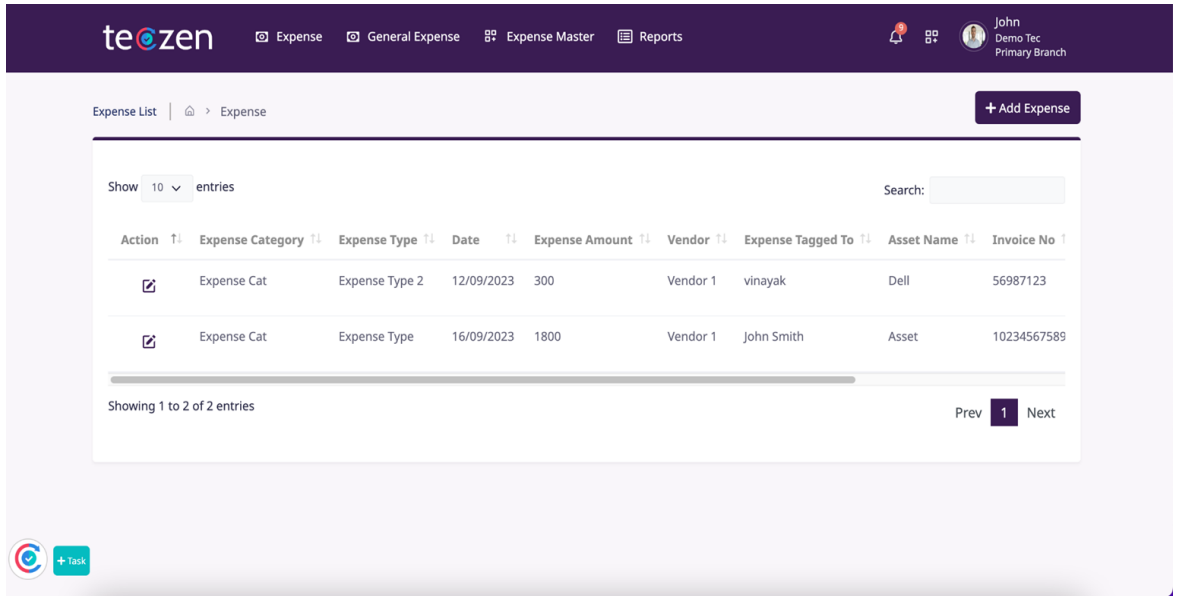
In Asset Management we Keep a tab of all assets in different locations using one system and Track asset movements, securely store asset records, and account for hidden assets. It maintenance capabilities to ensure asset availability, optimize asset utilization, and increase the overall lifespan of assets. Periodically we evaluate asset performance to better plan your future investment and Make well-informed decisions on asset procurement.

- Create Asset Categories/Types
- Add assets with detailed information
- Assign assets to employees
- Revaluation of Asset
- Asset Usage
- Asset Maintenance & Insurance
- Asset Tagging
- Integrated with Procurement & Finance Modules & HRMS



EXPENSE MANAGEMENT

In Expense Management automated spend management systems will auto-capture expenses from different sources, such as emails, text messages, invoices, etc., and auto-populate the expense report. All employees need to do is check it once and submit it with just a single click. With automated custom workflows, employees no longer have to constantly remind their managers and the finance department to approve expense reports. Automating workflows can eliminate bottlenecks and fasten the reimbursement claim process. Automated expense management systems will identify and red-flag reports that violate your company's policy. Approvers can view the policies being violated and then decide whether to accept or reject the report accordingly.



- Create expense categories and types
- Add vendor information and track their invoices
- Update and manage all payments
- Auto-capture expenses from different sources
- Audit expenses effectively
- Trigger right deviation workflow

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